



Supplier Communication

One of the biggest changes to UK & EU data privacy law comes into effect on 25th May 2018, it is known as GDPR (General Data Protection Regulation) and applies to all personal and sensitive data processed on any living person living and working in the EU. GDPR applies to information processed anywhere in the world.

GDPR will be built into UK law after Brexit, so the regulation will apply irrespective of the UK's membership of the EU.

GDPR is a really positive step towards giving EU citizens more control over how their personal data is used, stored, or deleted as well as how they may be contacted.

If you want to find out more about GDPR please visit: <https://ico.org.uk/>

In order to comply with GDPR, our responsibilities as Data Controllers and your responsibilities as Data Processors are changing. Below are the conditions surrounding the Personal Data Security of our Clients and your responsibilities as processors we require you to undertake:

- As our processor you must only act upon the written instructions of Blue O2 Ltd in respect of the data we share with you (unless required by law to act without such instructions);
- As our processor you must ensure that people processing the data are subject to a duty of confidence not to share or otherwise distribute the data we pass to you without the appropriate data security measures being in place or without Blue O2 Ltd's express agreement;
- As our processor you must take appropriate measures to ensure the security of any personal data we pass to you for the purpose of processing we ask you to undertake;
- As our processor you must only engage a sub-processor with the prior consent of the Blue O2 Ltd data controller and under a written contract;
- As our processor you undertake to assist Blue O2 Ltd in providing subject access and allowing data subjects to exercise their rights under the GDPR;
- As our processor you must assist Blue O2 Ltd in meeting its GDPR obligations in relation to the security of processing, the notification of personal data breaches, and data protection impact assessments;
- As the processor you must delete or return all personal data to us as requested at the end of the contract; or notified period of authority;
- As the processor you must submit to audits and inspections, and provide Blue O2 Ltd with whatever information is needed to ensure that our Article 28 obligations are being met, and tell Blue O2 Ltd immediately if you are asked to do something infringing the GDPR or other data protection law of the EU or a member state.

Due to the changes to the terms of engagement required above we require your signed commitment to the above. Please return a signed copy of this agreement to:

DPM@blueotwo.com

or

The Data Protection Manager
blue o two
6 Sandy Court, Ashleigh Way,
Plymouth, Devon,
United Kingdom
PL7 5JX.

I/We agree to the above terms

Signed _____

Company _____

Position _____

Date _____